

LAND USE PERMIT CHECKLIST

NOTE TO APPLICANT: Applicable items on this checklist shall be completed prior to your submission of an application for a building permit. Failure to complete any applicable item on this checklist shall be sufficient grounds for denial of the building permit application. Please contact your local municipal office or the local Commonwealth Code Inspection Service, Inc. office if you have any questions about the process for obtaining a building permit.

Municipality _____ County _____

Land Use Permit # _____ Tax Map Location _____

Work Site Address _____

Contact Person _____

Address _____

Telephone Day: _____ Cell: _____ Evening: _____ Email: _____

Type of Construction _____

Estimated start date _____ Estimated date of completion _____

Estimated value of construction _____ New _____ Addition/repairs _____

Number of Additional Bedrooms _____

I certify that I am the owner of record, or that I have been authorized by the owner of record to submit this application and that the work described has been authorized by the owner of record, and I agree to conform to all applicable local, state, and federal laws governing the execution of this project. I certify that the Code official or his representative shall have the authority to enter the areas in which this work is being performed, at any reasonable hour, to enforce the provisions of the Codes governing this project. I understand and assume responsibility for the establishment of official property lines for required setbacks prior to the start of construction, and agree to conform to all applicable laws of this jurisdiction. I further certify that this information is true and correct to the best of my knowledge.

Applicant's signature _____ Date _____

Checklist of preliminary requirements for obtaining a building permit, approvals to be obtained prior to applying for a building permit. All items must be addressed. Mark N/A for those that are not applicable. Attach extra sheets if necessary to identify special requirements or conditions.

- ___ Sewage facilities planning module, DEP Planning Code # _____, Date of approval _____
- ___ Sub-division & Land Development, Municipal resolution # _____, Date of approval _____
- ___ Sewage permit from Sewage Enforcement Officer, Permit # _____, Date of approval _____
- ___ Storm water management module. Approved by: _____, Date of approval _____
- ___ Conservation District notification per Chapter 102. _____ Date of approval _____
- ___ NPDES Permit # _____ for earth disturbances 1 acre or more, Date of approval _____
- ___ Driveway Permit, Penn DOT # _____ or Local # _____, Date of approval _____
- ___ Public water tap, Permit # _____, Date of approval _____
- ___ Public sewer tap, Permit # _____, Date of approval _____
- ___ Historical Architectural Review Board, _____ Check here for Special conditions. _____ Date of approval _____
- ___ Zoning, Permit # _____, _____ Check here for Special conditions. _____ Date of approval _____
- ___ Other; sluce pipe, road alteration, etc. _____ Check here for Special conditions. _____ Date of approval _____
- ___ Floodplain mapping _____ Project may contain flood plain. _____ Date of review _____
- ___ Municipal setback clearances, _____ Check here for Special conditions. _____ Date of approval _____
- ___ Aviation Flight Path or Airport Impact Possible _____ Check here for FAA or Pa DOT approval _____ Date approved _____
- ___ Extra Pages attached to describe special conditions or circumstance. There are _____ extra pages.

Municipal Official's Signature & Title

Date

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